

To apply, please visit:

<https://ascension.ttcportals.com/jobs/3517003-executive-director-williamson-foundation>

Title: Executive Director, Seton Williamson Foundation

Location: Round Rock, Texas

We Are Hiring

Executive Director of Williamson Foundation - Full-Time, Day - Seton Medical Center
Williamson - Round Rock, TX

Why Join Ascension?

Mission & Purpose:

- **Power of Purpose:** For us, work is more than the place we go each day. It's an environment that nurtures relationships, connects talent, and understands patients so we can provide holistic care that treats the whole person: body, mind and spirit. Our innovative approach impacts and influences the community that we serve.
- **A Mission with a Global Reach:** Not only is Ascension focused on transforming healthcare in the US, we are also committed to the health and wellbeing of persons in developing countries. By joining our team – you are joining a global movement to care for those in need.
- **A Passionate Team:** Ascension associates are leaders who follow their heart. We give, grow, connect and provide care; together as a team we are committed to our mission of serving the poor and vulnerable.
- **Opportunity for You to Impact Your Local Community:** Last year Ascension provided over 1.8billion in free healthcare to those in need and without access. You will have the opportunity to offer your servants heart by volunteering with Ascension's Medical Mission at Home program and other community benefit initiatives.
- **Faith Based Approach:** Spiritual care is fundamental to our identity and a tangible expression of our mission and values. It is also an essential part of providing care that treats the whole person: body, mind and spirit. We care for the spirit through compassionate relationships and empathetic, effective communication.
- **Transformational Healthcare Environment:** Our care teams collaborate between each other nationwide. Through working and learning together, we can create standards of excellence to be used across the system. This helps us provide better care for all persons, with special attention to those who are poor and vulnerable.
- **Transformational Healthcare Environment:** Our care teams collaborate between each other nationwide. Through working and learning together, we can create standards of excellence to be used across the system. We embrace change if it will improve the outcome for the patient.
- **Leading with Mission:** Our *Mission, Vision, and Values* guide everything we do at Ascension. They are foundational to our work to transform healthcare and express our priorities when providing care and services, particularly to those most in need

- **One Ascension:** We are One Ascension. *We share a drive to care for people and provide the best possible outcomes for our patients. Personalized care is our calling, and teamwork is the way we provide it.*
- **More Than a Job:** Working for Ascension is more than just a job. It's a career where your talent and passion for delivering quality healthcare can make a difference for patients, team members, and the community.

What You Will Do

As an Executive Director of Seton Williamson Foundation with Seton Family of Hospitals-TX, you will have the opportunity to:

Direct the development and implementation of policies, procedures and strategies for fundraising activities for Seton Williamson Foundation.

Responsibilities:

- Collaborates with executive management on identification of fundraising goals.
- Develops and implements plans for capital and major fundraising initiatives.
- Manages foundation board business and operations.
- Identifies, cultivates and recruits influential community leaders as donors, foundation trustees, committee members and volunteers; encourages positive, lifelong relationships between the organization and influential community leaders; provides opportunities for donor involvement and community volunteerism.
- Implements marketing strategies that will create a climate conducive to major giving and increase the number of major planned gifts and estate commitments.
- Prepares or assists with budgets and ensures compliance with allocated funding.
- Responsible for generating annual financial support for ongoing programs and initiatives while providing leadership on financial targets, budget variances, cash flow projects and provides interpretation of such data at foundation board and committee meetings.
- Develops operating budgets for the foundation to meet or exceed revenue and expense goals and interprets and articulates such financial concepts to staff and board members as necessary to develop and successfully implement foundation policies and procedures.
- Develops Foundation goals setting and reporting process and procedures.
- Carries a portfolio of major gift supporters and prospects.
- Assists with fundraising events.
- Maintains a collaborative working relationship with hospital administrators.
- Performs other duties as assigned.

What You Will Need

Education:

- Diploma
- High school diploma/GED with 2 years of experience, or Associate's degree, or Bachelor's degree required Master's degree preferred

Work Experience:

- 5 years of experience required.
- 10 years of experience preferred.
- 2 years of leadership or management experience required.
- 5 years of leadership or management experience preferred.
- Certified Fund Raising Executive (CFRE) preferred.

Equal Employment Opportunity

Seton Healthcare Family is an equal employment opportunity / Affirmative Action employer and complies with all applicable federal, state and local equal employment regulations and laws. It is the policy of the Seton Healthcare Family to afford equal employment opportunities to all employees and prospective employees without regard to their race, color, ancestry, religion, sex, sexual orientation, national origin, age, physical or mental disability, citizenship status, veteran status, gender identity or expression, or any other characteristic or status that is protected by federal, state, or local laws. This policy applies to all personnel actions, such as hiring, promotion, transfer, demotion, termination, layoff and all other conditions and privileges of employment in accordance with applicable federal, state, and local laws.

Affirmative Action goes beyond the concept of equal employment opportunity. Affirmative Action policies and programs are required to overcome the present effects of past discrimination and to achieve equal employment opportunity for members of groups that are or have been formerly under-represented. Affirmative Action policies and programs are tools whereby additional efforts are made to recruit, employ and promote qualified members of formerly excluded groups, even if that exclusion cannot be traced to particular discriminatory actions. Through specific and result-oriented activities, Seton Healthcare Family's goals are to ensure that every person is given full consideration through equal employment opportunity policies and practices and to achieve a representative workforce through its affirmative action efforts.

It is further the policy of the Seton Healthcare Family to encourage vendors, contractors, affiliate institutions and others doing business with the Seton Healthcare Family to observe the principles of Equal Employment Opportunity and Affirmative Action.

Seton Healthcare Family is an EEO/AA employer: M/F/Disabled/Vet.

For further information regarding your EEO rights, click on the following link to the "EEO is the Law" poster:

<http://www.dol.gov/ofccp/regs/compliance/posters/pdf/eeopost.pdf>

EEO is the Law Poster Supplement

http://www.dol.gov/ofccp/regs/compliance/posters/pdf/ofccp_eo_supplement_final_jrf_qa_508c.pdf

Please note that Ascension will make an offer of employment only to individuals who have applied for a position using our official application. Be on alert for possible fraudulent offers of employment. Ascension will not solicit money or banking information from applicants.