



DEVELOPMENT DIRECTOR—PART TIME

Austin Samaritans seeks to show God's love to people in need in Nicaragua by serving and assisting mission and non-profit organizations in Nicaragua with their programs in the areas of health, education, and rescue. By coordinating efforts and pooling resources for maximum impact, we connect resources and talent to needs.

The Development Director is responsible for identifying and implementing fundraising opportunities. The primary fundraising event at the present is a golf tournament. In addition to fundraising, the Development Director is responsible for raising awareness of Austin Samaritans and its mission and with developing and maintaining liaison with donors and volunteers. At the present time, Austin Samaritans has a website and Facebook page. Also, it distributes newsletters three times each year.

The position is a part-time position of 20 hours per week. Work hours can be flexible. More hours may be needed when special events are being implemented. In addition, the Development Director is expected to attend the monthly board meetings, which are held in the evening, and an annual planning meeting on a Saturday in December. Health insurance coverage is not provided. Two weeks of personal time off is provided. Salary is dependent on experience.

The Development Director is the only paid staff position and reports to the Board Chair.

Desirable characteristics are strong written and oral communication skills, self-starter, goal-oriented, creative, strong personal interaction skills, and enthusiasm.

To express interest and obtain a more detailed job description, please send a resume to info@austinsamaritans.org