



Job Title: Director of Development and Fundraising

Organization: The Georgetown Project

Location: 2201 Old Airport Road, Georgetown, Texas 78626

Position Type: Full-or part time, Exempt

Hours: 32-40 hours per week (flexible schedule)

Salary Range: \$47,000 - \$52,000 annually

Reports To: Chief Executive Officer

About Us

The Georgetown Project is a mission-driven 501-C3 organization dedicated to identifying needs and developing resources, relationships and services so that our youth become caring, capable and resilient young adults. We believe in the power of community, collaboration, and compassion to create lasting change. Our work is rooted in the values of compassion, inclusion, and service, and we are committed to building a brighter future for all.

Position Overview

We are seeking a passionate and energetic Development Director and Fundraiser to join our team. In this role, you will be the heart of our fundraising efforts, cultivating relationships with donors, volunteers, and community partners who share our vision. You will play a key role in securing the resources needed to advance our mission and strengthen our impact in the Georgetown community.

Key Responsibilities

- Develop and implement a comprehensive fundraising strategy that aligns with our mission and values.
 - Build and nurture relationships with individual donors, foundations, corporations, and community leaders.
 - Plan and execute campaigns and engaging, innovative fundraising that inspires community involvement.
 - Assist with writing compelling grant proposals and helping manage the grant application and reporting process.
 - Collaborate with staff, Board members, and volunteers to create a culture of philanthropy and shared purpose.
 - Track and analyze fundraising data to measure progress and inform future strategies.
 - Communicate our mission and impact to donors and stakeholders through storytelling and outreach.
 - Recruit, train, and support volunteers to help expand our fundraising efforts.
 - Work closely with TGP's Community Engagement Coordinator to implement fundraising and development initiatives.
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Qualifications

- Bachelor's degree in nonprofit management, communications, or a related field.
 - Minimum of 3–5 years of experience in nonprofit fundraising or development.
 - Proven success in building donor relationships and securing financial support.
 - Strong written and verbal communication skills, with a talent for storytelling.
 - Experience with donor databases and fundraising software.
 - Deep commitment to our mission and values, with a passion for community engagement.
 - Ability to work collaboratively and inspire others to join our cause.
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Benefits

- Flexible work schedule and supportive team environment.
 - Opportunities for professional growth and development.
 - The chance to make a meaningful difference in the lives of others.
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How to Apply

If you are inspired by our mission and want to help us create positive change in the community, we would love to hear from you! Please submit your resume, cover letter, and a brief statement about why you are passionate about our work to Jane@georgetownproject.org.

The Georgetown Project is an equal opportunity employer and encourages applicants from diverse backgrounds to apply.

Our Mission

Identify needs and develop resources, relationships and services so that our youth become caring, capable, and resilient young adults.